

LEGAL AND DEMOCRATIC SERVICES

BOARD DECISION SHEET

INTEGRATION JOINT BOARD - TUESDAY, 15 AUGUST 2017

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Board or seek further instructions from the Board.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Welcome From the Chair</u>	<u>The Committee resolved:</u> (i) to thank members who attended the Kingsmead Nursing Home thank you event for staff on 27 July 2017; (ii) to note that a briefing on the Buurtzorg model would be circulated to members in due course; and (iii) otherwise note the information provided.		
2	<u>Members are requested to intimate any declarations of interest</u>	<u>The Committee resolved:</u> To note the declarations of interest intimated by Cllr Duncan for agenda item 8; Professor Greaves for agenda item 14; and Kenneth Simpson for agenda item 14).	Democratic Services, ACC	I Robertson
3	<u>Members are requested to determine that any exempt business be considered with the press and public excluded</u>	<u>The Committee resolved:</u> In terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of the aforementioned items of business so as to avoid disclosure of exempt	Democratic Services, ACC	I Robertson

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		information of the classes described in paragraph 6 (Bon Accord Care Contract Review) and paragraphs 8 and 9 (Aberdeen City Residential Nursing Home Provision) of Schedule 7(A) of the Act.		
4	<u>Minute of Previous Board Meeting - 6 June 2017</u>	<u>The Committee resolved:</u> To approve the minute as a correct record.	Democratic Services, ACC	I Robertson
5	<u>Draft Minute of Audit and Performance Systems Committee - 20 June 2017</u>	<u>The Committee resolved:</u> (i) to note the draft minute; and (ii) to request that the slides from the prescribing workshop held in March 2017 be sent to Cllr Samarai.	Democratic Services, ACC	I Robertson
6	<u>Draft Minute of Clinical and Care Governance Committee - 28 June 2017</u>	<u>The Committee resolved:</u> To note the draft minute.		
7	<u>Business Statement</u>	<u>The Committee resolved:</u> (i) to remove item 2 (Delayed Discharges) and item 4 (Document Management) from the Statement; and (ii) otherwise note the Statement.	Democratic Services, ACC	I Robertson
8	<u>Ethical Care Charter</u>	<u>The Committee resolved:</u> (i) to note the ongoing and planned work in relation to the implementation of the Ethical Care Charter; (ii) to request the Chief Officer to arrange for further reports to be presented to the Board detailing the progress made	Chief Officer	J Proctor

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		<p>in implementing the Ethical Care Charter on a six monthly basis;</p> <p>(iii) to request that officers look at ways to maximise engagement with unpaid carers and to consider appointing representatives to the Ethical Charter working group;</p> <p>(iv) to request a review of the timescales outlined in stages 2 and 3 of the draft Action Plan and to investigate the feasibility of expediting the delivery dates.</p>	<p>ACHSCP</p> <p>ACHSCP</p>	<p>C Duncan</p> <p>C Duncan</p>
9	<u>Learning Disability Framework</u>	<p><u>The Committee resolved:</u></p> <p>(i) to agree to retender the provision of Supported Learning for people with a learning disability in the form of a Framework for supported living with a separate lot for Enhanced Care provision, to the timelines detailed within the report;</p> <p>(ii) to agree to retender the provision of 'lifestyle support' for people with a learning disability in the form of a Framework for Training and Skills Development Services through joint commissioning with Aberdeenshire;</p> <p>(iii) to note that another paper would be presented to the Board in early 2018 detailing the result of the tender process and seeking approval to issue contracts;</p> <p>(iv) to request that the Partnership engage with unpaid carers at the earliest opportunity in regards to the</p>	<p>HSCP</p> <p>HSCP</p> <p>HSCP</p> <p>HSCP</p>	<p>K Paton</p> <p>K Paton</p> <p>K Paton</p> <p>K Paton</p>

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		<p>development of the Learning Disability Framework;</p> <p>(v) to instruct the Chief Officer to develop a reporting process which would outline when the Board would be required to take further decisions on this workstream; and</p> <p>(vi) to approve a formal Direction to Aberdeen City Council and NHS Grampian as detailed in Appendix 1 of the report and instruct the Chief Officer to issue that Direction to the Chief Executives of Aberdeen City Council and NHS Grampian.</p>	<p>Chief Officer</p> <p>Chief Officer</p>	<p>J Proctor</p> <p>J Proctor</p>
10	<u>Winter Planning</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the information contained in the report relating to learning from the 2016-17 winter period;</p> <p>(ii) to note the arrangements put in place to incorporate such learning as part of the 2017-18 winter planning process;</p> <p>(iii) to agree that the Grampian-wide Winter Plan be submitted to the 3 October meeting of the Clinical and Care Governance Committee in order to meet the submission deadline to the Scottish Government, and to further request that all IJB members be sent the committee papers for information;</p> <p>(iv) to request that information be sent to Cllr Donnelly on the level of flu jab take up during winter 2016-17; and</p> <p>(v) to request that information be sent to Dr Howard Gemmell on when NHS</p>	<p>ACHSCP</p> <p>ACHSCP</p> <p>ACHSCP</p>	<p>S Gibbon</p> <p>K O'Brien</p> <p>K O'Brien</p>

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		Grampian received funding from the Scottish Government to support winter planning for 2016-17.		
11	<u>Review of Interim Bed Funding</u>	<u>The Committee resolved:</u> (i) to approve the project to renew the funding of the thirteen interim beds for a further twenty four month period commencing 1 December 2017; (ii) to instruct the Chief Officer to provide an update on the interim bed base project by the end of the twenty four month period unless by exception; (iii) to instruct the Chief Officer to issue the Direction to Aberdeen City Council to purchase the 13 interim beds for twenty four months; and (iv) to request that performance information on the take up and use of the thirteen interim beds be integrated into the performance management framework and presented to the Clinical and Care Governance Committee for monitoring purposes.	HSCP HSCP HSCP HSCP	K O'Brien K O'Brien K O'Brien K O'Brien
12	<u>Strategic Risk Register</u>	<u>The Committee resolved:</u> (i) to request that consideration be given to whether an additional risk should be inserted into the register with regards to not meeting expectations on staff engagement; and (ii) otherwise note the register.	Chief Finance Officer	A Stephen
13	<u>Financial Monitoring</u>	<u>The Committee resolved:</u>		

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		<p>(i) to note the report in relation to the IJB budget and the information on areas of risk and management action that were contained therein;</p> <p>(ii) to instruct officers to review the financial position and identify savings to bring the mainstream budget back to a break even position;</p> <p>(iii) to agree to schedule a special meeting of the Audit and Performance Systems Committee in September 2017 to address the issues raised in the report prior to decision making at the Board's next meeting on 31 October 2017; and</p> <p>(iv) to request that a risk register be developed focussing on the deliverability of the budget recovery plan and for this to be presented to the September meeting of the Audit and Performance Systems Committee.</p>	<p>ACC/NHSG Finance</p> <p>Democratic Services, ACC</p>	<p>J Dickie/G Parkin</p> <p>I Robertson</p>
14	<u>Draft Strategic Commissioning Implementation Plan</u>	<p><u>The Committee resolved:</u></p> <p>(i) to agree that consultations on the draft Strategic Commissioning Implementation Plan be undertaken as outlined in the accompanying consultation plan; and</p> <p>(ii) to instruct that following consultation, an updated Strategic Commissioning Implementation Plan be presented to the IJB at its December meeting for approval.</p>	<p>HSCP</p> <p>HSCP</p>	<p>K Toshney</p> <p>K Toshney</p>
15	<u>Transformation Decisions Required</u>	<u>The Committee resolved:</u>		

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		(i) to approve expenditure of up to £189,532 (total for two years) in relation to the Enhanced Carers Support project, subject to State Aid assessments; (ii) to approve the project change in relation to the grant funding for the THInc project as per section 2.3; and (iii) to issue the Direction attached as Appendix B, and instruct the Chief Officer to issue to Aberdeen City Council, appending the business cases to the Direction.	HSCP HSCP Chief Officer	G Woodcock G Woodcock J Proctor
16	<u>Aberdeen City Residential Nursing Home Provision</u>	<u>The Committee resolved:</u> To agree the recommendations outlined within the exempt report together with three additional resolutions.	Chief Officer, ACHSCP	J Proctor, T Cowan, A Stephen
17	<u>Bon Accord Care Contract Review</u>	<u>The Committee resolved:</u> To agree the recommendations outlined within the exempt report together with two additional resolutions.	Chief Officer	J Proctor
18	<u>IJB Meetings</u>	<u>The Committee resolved:</u> To instruct officers to develop proposals to extend the length of Board meetings to ensure that all items of business and workshop sessions could be appropriately considered.	Democratic Services, ACC	I Robertson
19	<u>Role of Chief Social Work Officer</u>	<u>The Committee resolved:</u> To postpone the workshop sessions to a later	ACHSCP	S Gibbon

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		date.		
20	<u>Adult Support and Protection</u>	<u>The Committee resolved:</u> To postpone the workshop sessions to a later date.	ACHSCP	S Gibbon

If you require any further information about this decision sheet, please contact Iain Robertson, 01224 522869 or iairobertson@aberdeencity.gov.uk